

**MINUTES OF THE  
PENNINE LANCS BUILDING CONTROL COMMITTEE**  
Meeting held at

@ 4.30 pm

<b>NAME</b>	<b>TITLE</b>	<b>COUNCIL</b>
Eric Dickinson	Democracy Officer	Burnley Borough Council
Councillor John Harbour	Deputy Leader and Executive Member for Housing and Environment	Burnley Borough Council

<b>Item No.</b>	<b>Issue</b>
<b>7</b>	<b>Welcome and Apologies</b>
	<p>The Chair, Councillor John Harbour welcomed everyone to the meeting at 4.30pm on Tuesday 5<sup>th</sup> September 2017 at Blackburn Town hall.</p> <p>The meeting was attended by Councillor Phil Riley, Executive Member for Regeneration and Environment. It was also attended by Nick Bargh, Head of Pennine Lancashire Building Control.</p> <p>Apologies were received from Mick Cartledge, Paul Gatrell and Ian Richardson.</p>
<b>8</b>	<b>Minutes</b>
	Minutes of the last meeting held on 20 <sup>th</sup> June 2017 were approved as a correct record.
<b>9</b>	<b>Budget and Income Monitoring</b>
	<p><b>Purpose</b> To provide the Joint Committee with Pennine Lancashire Building Control 2017/18 fee income monitoring information for the financial period April to July 2017</p> <p><b>Reason for decision</b> To ensure that the Joint Committee is kept fully informed of Pennine Lancashire Building Control's budget position, income targets and performance.</p>

	<p>Decision</p> <p>That the Pennine Lancashire Building Control 2017/18 fee income monitoring information for the financial period April to July 2017 be noted</p>
<b>10</b>	<b>Performance Monitoring</b>
	<p>Purpose</p> <p>To provide the Joint Committee with updated performance monitoring information updated to include the period June – July 2017.</p> <p>Reason for decision</p> <p>To ensure that the Joint Committee is kept fully informed of Pennine Lancashire’s Building Control’s operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.</p> <p>Decision</p> <p>That the Pennine Lancashire Building Control performance monitoring data provided from June to July 2017 be noted.</p>
<b>11</b>	<b>Date of Next Meeting</b>
	<p>Decision</p> <p>It was agreed that the next meeting be held on Tuesday 31st October 2017 at Burnley Town Hall at 4.30 pm.</p>